CASS COUNTY GOVERNMENT

Highway Department

Telephone: 701-298-2370
Fax: 701-298-2395

MEMORANDUM

TO: Cass County Commission

FROM: Thomas Soucy, County Engineer

DATE: March 21, 2024

SUBJECT: Consent Agenda Item for April 1st, 2024 Commission Meeting: Infotech Appia subscription.

The Appia software is a program that helps our project engineers in the field with project management. Appia is another function of the bidding software that we currently use. This product will work with the bidding software to automatically incorporate all the bidding information into Appia to easily access. Our project engineers will use this program to construct project diaries, quantities, and estimates more efficiently and without possible errors. Appia will also make our project documentation more thorough with the ability to attach project pictures on diaries and produce weekly progress documents. The total cost of this subscription is $2,100.00 per year per seat for a total of $8,400.00 per year.

SUGGESTED MOTION: AUTHORIZE CHAIRPERSON TO APPROVE DEPARTMENT CHAIR TO SIGN UP FOR SUBSCRIPTION WITH INFOTECH FOR THE APPIA SUBSCRIPTION SUBJECT TO STATE'S ATTORNEYS APPROVAL.

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Info Tech, Inc., DBA Infotech
2970 SW 50th Terrace
Gainesville FL 32608
Phone: (352) 381-4400
Secure Fax: (888) 972-2186

Quote Date: March 21, 2024
Account: Cass County Highway Department
Primary Contact: Kyle Litchy
Email Address: LitchyK@casscountynd.gov

1201 Main Ave. W
West Fargo, ND 58078

Please use our online order system to place your order. Instructions are attached.

Product	Quantity	Cost	Totals	
Appia	4 for 12 months	$ 2,100.00 each	Subtotal:	$ 8,400.00
			Taxable Amount:	$ 0.00
			Tax (0%):	$ 8,400.00
			Total:	

Order Totals:	Subtotal:	$ 8,400.00
	Tax:	$ 0.00
	Total:	$ 8,400.00

* Note: Sales tax will be added where applicable. For agencies who are tax exempt, if sales tax is charged at checkout, it will immediately be credited back to the credit card used, or will not be included on the Invoice if the PO/Invoice payment option is selected.